Meeting Reason: School Improvement Team	
Date: 04/25/2024	**Time: 3:00 PM**
Facilitator: Brenda	**Notetaker: Mandy**

Meeting Norms:

- Respect everyone's time by starting and ending on time
- Capture off topic items and agree to discuss later at a more appropriate time
- Be present and prepared
- Listen with an open mind
- Focus on shared interests, problems, and possible solutions

Agenda Item	Minutes
Welcome	Tomorrow's joint community awareness event will hopefully bring in Parents and students. It is being held at Massey beginning at 1:30 PM.
	There is a new SIT member procedure for the upcoming 24/25 school year. The ballot is currently being created and will hopefully be ready to go out to staff by the end of next week. We will look for nominations to be returned to us the following week. We will plan to look over the nominations and we will discuss a transition plan Staff should be reminded that this is not a popularity contest. This is about who would best serve this team. Melissa Chatman expressed that she would still like to be a member of the team next year. She will have to decide if she will be doing that as an EDA or as an ASL Coach. Our community and parent rep both plan to still be a member next year as well.

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SIT Ballot for next year	Questions were raised concerning the nominations: - Do we ask the person we would like to nominate if they are ok with it or do we just nominate them - Mrs. I's response is to just nominate them. - Is it up to the nominated staff member if they join - Mrs. I's response is yes Mrs. I reminded us all that this is a decision-making body working with other teams at the school. Staff should understand the importance of SIT.
2nd Parent Survey Results	Last time we sent out the Parent survey we had 40% response rate. This time we had an 86% response rate! Results will be shared by Brenda with the members.
SMART Goals based on survey results	The team split into 4 groups and choose one of the top two responses from the survey in each category;

Synchronous Interactive Activities	Synchronous Learning Activities	Synchronous School Events	Asynchronous Activities
Sports Events	ASL Classes	Academic Awards	Games
Field Trips	Parent Learning Day	Student Art Gallery	Project Activity Box
	Panels	Athletic Awards Banquet	ASL Classes

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SMART Goals based on survey results	**Group 1—Field Trips** S=Learning experience with students M= Survey students A= Need to secure commitment for resources R= Parent/Child connection building T= Consistent practice Building healthy relationships with families and students to provide an opportunity for well-being for our students **Group 2—ASL Classes** S= Survey parents to learn what they want to work on M= SLPI Training-like way to assess A= Depends on parents' needs, perhaps 2-3x/week R= Communicate with child T = Consistent practice Improve communication between parents and students **Group 3—Art Gallery** S = Maximize parents time on campus and schedule during another event M = track the number of participants A = Seen a 50% increase in participation R = involvement from parents shows their students they support them. T = Possibly quarterly but during other events on campus

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SMART Goals based on survey results	Group 4—Asynchronous ASL (we ran out of time to go through their SMART goal building) Goal = to increase parent/child communication offer 4 sessions with a parent survey at the end of each session.
Closing	There were no Deltas Pluses: Good teamwork Good ideas We used our time well Feel good about today Excited for parents to be involved and for parent communication to improve