**School Improvement Team Meeting**

**September 21, 2023**

Brenda Ulrich, Chairperson

Fallon Diblasio

Tafie Henson

Melissa Chatman

Tricia Hart

Stephanie Slade, Parent Rep

Sue Weber, Community Rep

Dr. Handley

Barbara Coble, Co-Chairperson – Absent

The Chairperson, Brenda Ulrich, called the ENCSD School Improvement Team meeting to order in the Woodard Conference Room on September 21, 2023 at 3:05 pm. She welcomed members and did introductions.

**The Agenda:**

* Introductions
* Norms
* Previous Meeting Minutes Review
* Cognia Accreditation Progress Update
* Strategic Action Plan (SAP) Review
* SAP Priority 3.2 Planning
* Wrap Up/Pluses and Deltas

Melissa Chatman discussed SIT Meeting Norms.

Fallon Diblasio gave a review of the last meeting on May 4, 2023. The principal resigned and the assistant retired. We decided we would focus on accreditation at a later date. We talked about our Strategic Plan and will focus on completing tasks in the time frame stated. The curriculum will align with state standards and we will keep expectations high to set students up for success. Posters are placed around the school.

Dr. Handley gave an update on the accreditation process through Cognia. There has been lots of work done and must be submitted by February. She is hiring a Cognia coach or liaison to help through the process and then lead the evaluation.

Dr. Handley also spoke about surveys that have been completed by teachers and students. Surveys will go out to parents by the end of the week through school messenger. Tafie Henson inquired about the content of the surveys. Dr. Handley explained there were questions about did we have high expectations, culture, safety, individual teachers and the school in general. All of the surveys are similar.

Sue Weber asked for guard house updates. Dr. Handley explained how big the total security project is and discussed what all has been done. Her vision is to have the guard house manned 24/7. She has not prioritized that since we don’t have a principal right now.

Brenda Ulrich reviewed the 2023-2027 Strategic Action Plan. Sue Weber inquired about our uniform method of communication and if it was working. Dr. Handley explained school messenger and how we would like to expand beyond just messages such as 2 way communication. We would like something teachers could use to send regular messages about homework, field trips, etc. She also explained that we are trying to make things we do more of a procedures and processes of the school.

Brenda Ulrich asked the team for help with increasing community awareness. Dr. Handley spoke about having a committee for partnership. They agreed the committee should have at least 3 members. We will establish at least one community partnership.

The group also discussed parent engagement and the challenges with traditional involvement because parents live far away. Ideas mentioned were festivals, parades, ASL classes, summer institute, dance, Christmas party, access to zoom, support group for struggles, allowing parents to chaperone field trips, online forum, etc.

Some of the pluses were good feedback, good ideas, group participation, and the chairs. The only delta was the different conference room.

The meeting was adjourned at 4:00.